



## **MINUTES**

6<sup>TH</sup> ANNUAL GENERAL MEETING  
12:30pm, WEDNESDAY 26<sup>TH</sup> OCTOBER 2022  
BOARD ROOM, UNIT 1/4 SIRIUS ROAD,  
LANE COVE WEST, NSW 2066

### **PRESENT**

#### **Life Members**

Tim Ford, Richard Cahalan

#### **Members**

Martin Rolfe, Sophie Taylor, Gina Sacilotto, Daniel Marshall, Adam Mallett, Jodi Armstrong, Chris Nesbit

#### **Visitors**

Bill Stanley, Ben Coutts

#### **Apologies**

Ursula Carlile (Life Member), John Coutts (Life Member), Jon Harker, Michaela Pattinson

### **1. WELCOME**

At 12:31pm Tim Ford, Chairman of the Carlile Swimming Team Board of Directors, declared the 6<sup>th</sup> Annual General Meeting of the Carlile Swimming Team Ltd. open.

### **2. MINUTES OF 2021 ANNUAL GENERAL MEETING**

Taken as read.

Moved – Richard Cahalan  
Seconded – Martin Rolfe

### **3. ANNUAL REPORT**

#### **i) Consideration of the Annual Review**

- Tim began by acknowledging Ursula Carlile's induction into the International Swimming Hall of Fame. This is a huge honour, with Forbes and Ursula the first husband and wife duo to be recognised for this achievement. This is representative of the respect that the Carlile name carries globally and the legacy and contribution the Carlile's have made.
- Former Carlile swimmer Shane Gould was also inducted into the Swimming Australia Hall of Fame. Shane was 1 of 5 inductees in 2022, alongside Fred Lane, Fanny Durack, Dawn Fraser and Ian Thorpe.
- Tim thanked the parents, swimmers and coaches for their contributions and support of the program. He praised the work of Chris and the team, who have worked tirelessly to bring about a significant improvement in results across all levels. He strongly believes that we have assembled a leading coaching team and world class facilities to support the swimmers to achieve their goals.
- The link back to our swim schools and relationship with the Operations Managers at each of the sites has drastically improved. We are very fortunate to have this fantastic base and pathway that feeds into our competitive program.
- Tim recognised Gina's contribution to the program and touched on our partnership with Sydney University. This is an exciting opportunity to create a spark in future sports scientists and links back to the legacy that Forbes created in this area.
- Tim thanked Sophie for her work behind the scenes, noting her extensive knowledge of CST and swimming. We look forward to welcoming the additional support by way of an administration assistant in the near future.
- Tim expressed his gratitude to Ben and the finance team who ensure our financial management systems are disciplined and that Forbes and Ursula's money is put to good use.
- Congratulations was extended to the swimmers and coaches who represented Carlile and Australia at international meets:
  - Chris Nesbit (Commonwealth Games)
  - Se-Bom Lee (World Championships & Commonwealth Games)
  - Kai Edwards (FINA Marathon Swim World Series)
  - Maddy Gough (Australia A Team)
  - Olivia Wunsch (Junior Pan Pacific Championships)
  - Michaela Pattinson (Junior Pan Pacific Championships)
- Chris is a big believer in professional development opportunities for his staff and the Directors are fully supportive of this. Tim encouraged staff to continue exploring these opportunities.
- Tim thanked the Carlile Foundation for their generosity. Through their support we are somewhat inoculated against the vulnerability and ups/downs of sport. This assistance is not taken for granted.

- Appreciation was extended to the Directors, including Martin Rolfe, for their belief and support.

**ii) Consideration of the Financial Statements for the period 1<sup>st</sup> July 2021 to 30th June 2022**

- Ben Coutts, Carlile Group Chief Financial Officer outlined some of the key points within the Carlile Swimming Team financial statements, noting the some of the main areas of expenditure. This included provision of athlete and coach support services through strength & conditioning and physiotherapy, IT platforms to provide athlete data, facility hire, coach development, athlete scholarship support and attendance at camps/meets.
- The finance team implemented Xero, a cloud-based accounting software. This will be of great benefit moving forward with the ability to share real time data to ensure the budget is adhered to.
- Ben acknowledged that the 2021/22 financial year was hard to compare to the previous due to the COVID interruption. In saying this there has been a re prioritisation of funding with Chris on board.
- Ben noted the Carlile Foundation's desire and interest to continue providing funding into the future to ensure the necessary support is available to CST. He acknowledged the unique position we are in and how incredibly fortunate we are to have the Foundation's unwavering support.
- Tim thanked Ben Coutts, Sarah Botura and Annette Magnussen of the Carlile Swimming Finance Department for their support and work associated with the Carlile Swimming Team over the past financial year.

Moved – Adam Mallett  
Seconded – Daniel Marshall

**4. APPOINTMENT OF AUDITORS**

Moved and Seconded that Stanley & Williamson Audit & Assurance be appointed Company Auditors for the 2022/2023 financial year.

Moved – Martin Rolfe  
Seconded – Jodi Armstrong

**5. APPOINTMENT OF DIRECTORS**

- In accordance with Clause 12 of the Carlile Swimming Team Constitution Ltd., Martin Rolfe was appointed to the position of Director of the Carlile Swimming Team Ltd.
- As there was one nomination for the three vacant Director positions there is no requirement for a vote.

Moved – Chris Nesbit  
Seconded – Sophie Taylor

**6. MEETING CLOSED**

Tim Ford thanked everyone for their attendance and closed the meeting at 1:02pm.